

**GOVERNMENT OF TAMIL NADU
COMMISSIONERATE OF LAND ADMINISTRATION
EZHILAGAM, CHEPAUK, CHENNAI-600 005**

EMPLOYMENT NOTICE

Commissionerate of Land Administration (Legal Cell) invites applications from the eligible individuals with Law Degree for the post of Law Associate on Contract basis for a period of One year for the Legal Cell of Commissioner of Land Administration with a consolidated pay of Rs.40,000/- to Rs.50,000/- (Rupees Forty to Fifty Thousand only) per month per person. Interested candidates may please refer to the Land Administration Department Website <https://cla.tn.gov.in/> for the detailed Employment Notice.

The last date for receipt of application through Email Id is before 5.45 PM on 13.12.2024.

The physical copies of the applications will be summarily rejected.

No other mode of communication will be entertained in this regard.


27/11/2024
for Commissioner of Land Administration

Law Associate Opportunity with the Legal Cell of Commissionerate of Land Administration on temporary basis in the Commissionerate of Land Administration. Ezhilagam, Chepauk, Chennai – 600 005.

The Government of Tamil Nadu vide G.O.(Ms) No.355 in Revenue and Disaster Management Department LD 6(2), dated 05/08/2022, Legal cell was formed at the Commissionerate of Land Administration with an aim to streamline the backlog of pending cases, categorically defend matters based on legal standings and grounds raised in litigations, and present a robust defense with a thorough command of legal intricacies and ultimately protect the interest of the Government in coordination with the Law officers of the Hon'ble courts and as on date, 1 - Joint Commissioner and 7 - Law Associates have been appointed at the legal cell, Commissionerate of land administration. At present there are Four vacancies for the post of Law Associate with a consolidated pay of Rs.40,000/- to Rs.50,000/- (Rupees Forty to Fifty Thousand only) per month per person to monitor all High Risk Litigations. The said engagement is purely on contract basis (Purely Temporary).

| Qualification of Candidates | Consolidated Pay per month (INR) |
|---|----------------------------------|
| Law graduates who have completed 3 years LLB course/ 5 years integrated LLB course. | Rs. 40,000/- to Rs.50,000/- |

Interested candidates are requested to fill out the respective application form where they will upload their CV and their statement of purpose to work with Legal Cell of Commissionerate of Land Administration. Applications will be scrutinized through a selection committee for the post of Law Associate. The selected candidates should bring their original documents at the time joining. The scanned copy of the application may be forwarded to jclegalcla2022@gmail.com.

Contact Details: The Commissionerate of Land Administration,
Legal Cell, Ground Floor,
Ezhilagam, Chepauk, Chennai – 600 005.

APPLICATION FORM

(Please fill in BLOCK Letter only)

Advertisement No.& Date:.....

Application for the Post of:.....

Affix self-
Attested
Photograph

Personal Details:

| | | |
|-------------------------|------------|-------------|
| Name in CAPITAL LETTERS | | |
| Surname | First name | Middle name |
| | | |

| | |
|--------------------------|---------------|
| Father's / Mother's Name | Spouse's Name |
| | |

| | | | | |
|-------------|-------------------|--------|---|-------------|
| Nationality | State of Domicile | Gender | | |
| | | M | F | Transgender |

| | | | | | |
|-------------------------------|--|--|-----------------------|--------|------|
| Date of Birth (DD/MM/YYYY) | | | Age(as on 01.10.2024) | | |
| | | | Yrs | Months | Days |
| | | | | | |

| | |
|---|-------------------|
| Local Address/Address for communication | Permanent Address |
| | |
| | |
| | |
| PIN | PIN |
| | |
| Tel.No/Mobile No: | |
| E-mail: | |
| Home Town | |

Details of Educational Qualification (Self attested certificate copies to be enclosed):

List of self –attested documents to be attached along with the application form:-

| Qualification | College/University/ Institution | Name of the Degree | Duration of Degree | Year of Passing | % of Marks/ CGPA |
|--|------------------------------------|-----------------------|--------------------------|--------------------|------------------------|
| Matriculation(10 th STD) | | | | | |
| Higher Secondary (+2) | | | | | |
| UG | | | | | |
| Other Qualification | | | | | |
| | | | | | |

- i. Date of Birth Proof: Copy of Birth Certificate or 10th Certificate
- ii. Copy of proof of Educational Qualification
- iii. Other relevant

Certificates (if any)

Declaration:

I hereby declare that all statements as mentioned in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any particulars or information given above being found false or incorrect, or if at any stage it is found that I do not possess the prescribed qualification for the post, my candidature will be rejected ab-initio. If any shortcoming(s) is / are detected even after engagement, my services may be terminated. I am also aware that all correspondence to the candidate will be only through email ID provided by me.

Place:

(Signature)

Date:

NAME IN BLOCK LETTERS

**TERMS & CONDITIONS FOR THE POST OF LAW ASSOCIATE WITH LEGAL CELL
OF COMMISSIONER OF LAND ADMINISTRATION**

1. The Candidate shall be proficient in English and Tamil Language;
2. The candidates who intend to pursue Post Graduate Degree in Law or any other Degree or programme, employment or practice, requiring their compulsory attendance elsewhere are not eligible to be engaged as Law Associate;
3. The tenure of Law Associate shall be for One year from the date of joining of Law Associate in the Commissionerate of Land Administration.
4. Law Associate shall be available in the Legal Cell of during the working hours of Commissionerate of Land Administration and to sign the daily attendance register;
5. Law Associate may be assigned with any responsibility or work relating to study, research or other work including the following key areas of the Legal Cell of Commissionerate of Land Administration for research:-
 - (a) To monitor status of pending Court cases in integrated Court Case Monitoring System (ICCMS) portal and to find out High Risk Litigations also to render all necessary assistance in filing Counter Affidavits Court Cases including liaison with Law Officers.
 - (b) Supporting in Scrutiny of draft affidavits and other petitions to be filed before the judicial forums.
 - (c) Any other work allotted by the reporting officer from time to time.
6. Law Associate shall be required to present a report upon the completion of their duties and works assigned to them which shall be evaluated by the Legal Cell of Commissionerate of Land Administration.
7. The Associate will be paid a consolidated amount of Rs.40,000/- to Rs.50,000/- per month.
8. Law Associate shall be required to furnish a Declaration of Secrecy prior to the commencement of the taking charge. They shall have no access to any of the files or papers either in hard copy or electronic form which are reserved as secret and confidential.
9. Law Associate shall employ himself/herself efficiently and diligently to the best of his ability. He / She shall devote his whole time to the duties of the service and will not (except in case of accident or sickness certified by competent medical authority) absent himself/herself from his said duties without having obtained prior permission from the concerned officer.
10. Law Associates are not eligible for any kind of leave other than 12 days casual leave for one year. He / She shall not be paid for the leave period, if any, other

than said casual leave.

11. Law Associate shall not at any time during the employment under this agreement directly or indirectly engage in any other employment.
12. Law Associate shall not have any claim for regularization of his service in the post and he/she shall not be entitled to any pension, gratuity or bonus etc., on expiry of the said period or his termination, by virtue of this appointment.
13. Law Associate shall not acquire any preferential right of claim in any future appointment in Government, only because of this appointment.
14. Law Associate shall give one month notice, if he/she wants to quit from the office any reason.
15. Though the tenure period is for a period of one year, it can be terminated by the Government at any time after giving two weeks' notice without assigning any reasons therefor.